



READY-MADE LEARNING

# Course Library

A Library of over 230 e-learning courses  
for organisations or individuals

# Table of contents

<b>Category</b>	<b>Page</b>
Children and families support .....	1
Crime and community .....	1
Digital skills and data protection .....	2
Dignity and inclusion .....	2
Healthcare and wellbeing .....	3
<b>Health and safety</b> .....	3
Legal and regulatory compliance .....	5
Mental health and neurodiversity .....	6
Procurement .....	7
Safeguarding adults .....	7
Safeguarding children and young people .....	8
Workplace skills and personal development .....	10

# Children and families support

## COURSE TITLE

## DURATION

Addressing angry parents in sports	30 minutes
Assessment and approval of adopters	30 minutes
Assessment and approval of foster carers	30 minutes
Children's workforce induction	735 minutes
Common assessment framework (CAF / early help) covering CAF assessment	35 minutes
Effective communication with children and families	90 minutes
Framework for the assessment of children and their families	18 minutes
Lead professional role	30 minutes
Positive behaviour support	15 minutes
Private fostering	20 minutes
Teenage pregnancy	45 minutes
Understanding child development	40 minutes

# Crime and community

## COURSE TITLE

## DURATION

Abuse related to beliefs in witchcraft	<b>PARTNER</b>	65 minutes
Anti-money laundering awareness		25 minutes
Anti-social behaviour — Early Intervention and Prevention Measures		30 minutes
Anti-social behaviour — Legal Tools and Powers and Community Trigger		30 minutes
Anti-social behaviour — Partnership and Multi-Agency Working		30 minutes
Anti-social behaviour — Statement Taking and Interviewing Skills		30 minutes
Anti-social behaviour — Taking on a case — case management principles		45 minutes
Anti-social behaviour — Training programme		165 minutes
Anti-social behaviour — Vulnerable Witnesses and Perpetrators		30 minutes
Counter terrorism		30 minutes
Criminal exploitation and county lines		30 minutes
Female genital mutilation (FGM)		135 minutes
Fighting fraud in local government		30 minutes
Fraud awareness		30 minutes
Gangs and youth violence		97 minutes
Hate crime		35 minutes
Honour-based violence and forced marriage		150 minutes
Human trafficking and modern day slavery		90 minutes
Knife crime awareness		30 minutes
Safeguarding against radicalisation — the Prevent duty		80 minutes
Sexual abuse and recognising grooming		60 minutes
Substance misuse		80 minutes
Tax evasion and avoidance		25 minutes
Violence reduction		90 minutes

# Digital skills and data protection

<u>COURSE TITLE</u>	<u>DURATION</u>
AI awareness — ethics and use in the workplace	15 minutes
Bullying and cyberbullying	60 minutes
Data protection	30 minutes
GDPR — Board training	90 minutes
GDPR — Core training (for staff)	50 minutes
GDPR — Foundation training	210 minutes
GDPR — Practitioner training	300 minutes
GDPR — Refresher training	45 minutes
GDPR for the HR professional <b>PARTNER</b>	210 minutes
GDPR for the marketer	195 minutes
Information and cyber security	30 minutes
Information governance	90 minutes
Information governance for health	105 minutes
Information sharing and consent	90 minutes
Online safety — risks to children	45 minutes
Online safety for parents and carers	35 minutes

# Dignity and inclusion

<u>COURSE TITLE</u>	<u>DURATION</u>
Age discrimination awareness	10 minutes
Dementia awareness	75 minutes
<b>NEW</b> Dignity at Work	45 minutes
Disability awareness	30 minutes
Equality and diversity	75 minutes
Gypsy and traveller cultural awareness <b>PARTNER</b>	75 minutes
Learning disabilities awareness	110 minutes
LGBTQ+ awareness	45 minutes
<b>NEW</b> LGBTQ+ awareness for health and social care	35 minutes
Menopause awareness	35 minutes
New and expectant mothers	45 minutes
Unconscious bias	30 minutes
<b>NEW</b> Unconscious bias for managers	25 minutes
<b>NEW</b> Unconscious bias in sport	20 minutes

# Healthcare and wellbeing

## COURSE TITLE

## DURATION

Catheter care	15 minutes
Diabetes awareness	110 minutes
Duty of Candour	20 minutes
Epilepsy awareness	25 minutes
Falls and fracture prevention	40 minutes
Fire warden for care	55 minutes
Food allergy awareness	60 minutes
Infection prevention and control	45 minutes
<b>NEW</b> Having difficult conversations with patients	30 minutes
Managing continence	10 minutes
Managing stoma care	30 minutes
Medication awareness and safe handling of medicines	55 minutes
Mental health awareness in sport	30 minutes
Moving and positioning of individuals	35 minutes
NHS continuing healthcare	45 minutes
Palliative care and end of life care	40 minutes
Parkinson's Disease	65 minutes
Pressure area care	20 minutes
Reablement	45 minutes
Stroke awareness	45 minutes
Substance misuse	80 minutes
Suicide awareness and prevention	45 minutes
Supporting winter warmth	15 minutes
Teenage pregnancy	45 minutes
Trauma awareness	103 minutes

# Health and safety

## COURSE TITLE

## DURATION

An introduction to managing health and safety	20 minutes
Asbestos awareness	30 minutes
Basic life support	40 minutes
Control of substances hazardous to health (COSHH)	65 minutes
Damp and mould awareness	35 minutes
Drive aware — prevention and protection	25 minutes
Driving safely — the basics	20 minutes
<b>NEW</b> Electrical safety awareness	15 minutes
Falls and fracture prevention	40 minutes
Fire safety awareness	80 minutes

# Health and safety

## **COURSE TITLE**

## **DURATION**

Fire warden	55 minutes
Fire warden for care	55 minutes
First aid	210 minutes
Food allergy awareness	60 minutes
Food safety and hygiene essentials	15 minutes
Food safety and hygiene — level 2	220 minutes
Health and safety for health and social care	110 minutes
Health and safety in the workplace	140 minutes
Infection prevention and control	45 minutes
Legionella and legionnaire's disease awareness	20 minutes
Manual handling	75 minutes
Medication awareness and safe handling of medicines	55 minutes
Moving and positioning of individuals	35 minutes
Personal protective equipment (PPE) essentials	10 minutes
Personal safety — lone worker	30 minutes
Risk assessment in the workplace	30 minutes
Slips, trips and falls awareness	22 minutes
Working at height	25 minutes
Working remotely	30 minutes
Working with display screen equipment	30 minutes

# Legal and regulatory compliance

## **COURSE TITLE**

## **DURATION**

Anti-bribery and corruption	30 minutes
Anti-money laundering awareness	25 minutes
Basic life support (BLS) for health and social care	60 minutes
Care Act — Assessment and eligibility	75 minutes
Care Act — Care and support planning	90 minutes
Care Act — Charging and financial assessment	75 minutes
Care Act — Deferred payments	75 minutes
Care Act — Direct payments	75 minutes
Care Act — Independent advocacy	75 minutes
Care Act — Information and advice	60 minutes
Care Act — Integration cooperation and partnerships	75 minutes
Care Act — Introduction and overview	90 minutes
Care Act — Personal budgets	30 minutes
Care Act — Review of care and support plans	30 minutes
Care Act — Transition to adulthood	75 minutes
Care Act 2014 — Full training suite	735 minutes
Care certificate — Assessor training	105 minutes
Care certificate — Digital learning suite	765 minutes
<b>NEW</b> Challenge 25	15 minutes
Deprivation of liberty safeguards	70 minutes
Duty of care for health and social care	45 minutes
Effective communication for health and social care	30 minutes
Equality and diversity in health and social care	30 minutes
Fighting fraud in local government	30 minutes
Financial sanctions	30 minutes
Fluids and nutrition for health and social care	45 minutes
Fraud awareness	30 minutes
Freedom of Information Act 2000	30 minutes
Handling information for health and social care	15 minutes
Hate crime	35 minutes
Honour-based violence and forced marriage	150 minutes
Human rights Act 1998	30 minutes
Infection prevention and control for health and social care	45 minutes
Information governance for health	105 minutes
<b>NEW</b> Licensing laws	30 minutes
Mental capacity Act	110 minutes
Mental health Act	110 minutes
Mental health and dementia (awareness) for health and social care	90 minutes
Net zero awareness	30 minutes
NHS continuing healthcare	45 minutes
Privacy and dignity for health and social care	30 minutes
Safeguarding adults in health and social care	105 minutes

# Legal and regulatory compliance

## COURSE TITLE

Tax evasion and avoidance  
Training for landlords  
Understand your role for health and social care  
Work in a person centred way for health and social care  
Your personal development for health and social care

## DURATION

25 minutes  
105 minutes  
30 minutes  
45 minutes  
15 minutes

# Mental health and neurodiversity

## COURSE TITLE

ADHD awareness  
Adult self-neglect  
Anxiety and Depression Awareness  
Aphasia  
Autism awareness  
Awareness of learning disability and autism for health and social care  
Bipolar disorder awareness  
Dementia awareness  
Dysphagia awareness  
Eating disorders  
Hidden harm — parental substance misuse, parental mental ill-health and domestic abuse  
Hoarding and scamming  
Learning disabilities awareness  
Loneliness and isolation  
Loss and bereavement  
Managing your mental health  
Menopause awareness  
Mental Health Act  
Mental health awareness  
**NEW** Neurodiversity in the workplace  
Self-harm in children and young people  
Stress in the workplace  
Substance misuse  
Suicide awareness and prevention  
Supporting mental wellbeing and emotional health in education  
Trauma awareness

## DURATION

20 minutes  
34 minutes  
25 minutes  
35 minutes  
75 minutes  
180 minutes  
20 minutes  
75 minutes  
10 minutes  
65 minutes  
170 minutes  
45 minutes  
110 minutes  
25 minutes  
50 minutes  
20 minutes  
35 minutes  
110 minutes  
30 minutes  
30 minutes  
40 minutes  
60 minutes  
80 minutes  
45 minutes  
30 minutes  
103 minutes

# Procurement

## COURSE TITLE

## DURATION

Adding social value — how procurement can create benefits for society	<b>PARTNER</b>	54 minutes
Benefits of remanufacturing	<b>PARTNER</b>	45 minutes
Bidding fundamentals	<b>PARTNER</b>	30 minutes
Commercial and procurement training	<b>PARTNER</b>	45 minutes
Developing the specification	<b>PARTNER</b>	35 minutes
Effectively engaging the market	<b>PARTNER</b>	45 minutes
Effectively specifying for remanufacturing	<b>PARTNER</b>	45 minutes
How to effectively procure and manage contracts to create social value	<b>PARTNER</b>	75 minutes
Preparing a bid strategy	<b>PARTNER</b>	45 minutes
Preparing for a procurement	<b>PARTNER</b>	60 minutes
Preparing tender documentation	<b>PARTNER</b>	45 minutes
Procurement fundamentals	<b>PARTNER</b>	60 minutes
Running effective sourcing events	<b>PARTNER</b>	45 minutes

# Safeguarding adults

## COURSE TITLE

## DURATION

Abuse related to beliefs in witchcraft	<b>PARTNER</b>	65 minutes
Adult self-neglect		34 minutes
Adult sexual exploitation		22 minutes
Coercive control awareness		15 minutes
Criminal exploitation and county lines		30 minutes
Dementia awareness		75 minutes
Deprivation of liberty safeguards		70 minutes
Domestic abuse and intimate partner violence		30 minutes
Falls and fracture prevention		40 minutes
Female genital mutilation (FGM)		135 minutes
Hate crime		35 minutes
Hidden harm — parental substance misuse, parental mental ill-health and domestic abuse		170 minutes
Hoarding and scamming		45 minutes
Honour-based violence and forced marriage		150 minutes
Human trafficking and modern day slavery		90 minutes
Knife crime awareness		30 minutes
Mental Capacity Act		110 minutes
Preventing sexual harassment in higher education — for staff		45 minutes
Preventing sexual harassment in higher education — for students		40 minutes
Professional boundaries — working with adults		30 minutes

# Safeguarding adults

<b>COURSE TITLE</b>	<b>DURATION</b>
Safeguarding adults — level 1	70 minutes
Safeguarding adults — level 2	80 minutes
Safeguarding adults — levels 1 and 2	150 minutes
Safeguarding adults — level 3	100 minutes
Safeguarding adults refresher	30 minutes
Safeguarding against radicalisation — the Prevent duty	80 minutes
Safeguarding awareness	95 minutes
Safeguarding awareness for higher education	120 minutes
Sexual abuse and recognising grooming	60 minutes
Substance misuse	80 minutes
Supporting male victims of domestic abuse <b>PARTNER</b>	120 minutes

# Safeguarding children and young people

<b>COURSE TITLE</b>	<b>DURATION</b>
Abuse related to beliefs in witchcraft <b>PARTNER</b>	65 minutes
Child sexual exploitation — level 1	165 minutes
Child sexual exploitation — level 2	90 minutes
Child sexual exploitation — levels 1 and 2	255 minutes
Coercive control awareness	15 minutes
Criminal exploitation and county lines	30 minutes
Cultural awareness in safeguarding	375 minutes
Domestic abuse and intimate partner violence	30 minutes
Eating disorders	65 minutes
Emotional abuse	60 minutes
Female genital mutilation (FGM)	135 minutes
Gangs and youth violence	97 minutes
Hate crime	35 minutes
Hidden harm — parental substance misuse, parental mental ill-health and domestic abuse	170 minutes
Honour-based violence and forced marriage	150 minutes
Human trafficking and modern day slavery	90 minutes
Knife crime awareness	30 minutes
Loneliness and isolation	25 minutes
Mental Capacity Act	110 minutes
Mental Health Act	110 minutes
Missing children	45 minutes

# Safeguarding children and young people

## **COURSE TITLE**

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## **DURATION**

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Neglect	60 minutes
Online safety — risks to children	45 minutes
Online safety for parents and carers	35 minutes
Physical abuse	30 minutes
Professional boundaries — working with young people	30 minutes
Safeguarding against radicalisation — the Prevent duty	80 minutes
Safeguarding awareness	95 minutes
Safeguarding awareness for higher education	120 minutes
Safeguarding children — level 1	135 minutes
Safeguarding children — level 2	135 minutes
Safeguarding children — level 3	135 minutes
Safeguarding children — levels 1 and 2	225 minutes
Safeguarding children for education — level 1	150 minutes
Safeguarding children for education — levels 1 and 2	195 minutes
Safeguarding children for health — level 1	135 minutes
Safeguarding children for health — levels 1 and 2	240 minutes
Safeguarding children in sport	30 minutes
Safeguarding children refresher	25 minutes
Safeguarding children with disabilities	30 minutes
Safeguarding children (awareness) for health and social care	45 minutes
Safer recruitment	160 minutes
Self-harm in children and young people	40 minutes
Sexual abuse and recognising grooming	60 minutes
Sexual harassment in education	75 minutes
Supporting mental wellbeing and emotional health in education	30 minutes
Teenage pregnancy	45 minutes
Understanding behaviour of children and young people	95 minutes

# Workplace skills and personal development

## **COURSE TITLE**

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## **DURATION**

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Achieving objectives	15 minutes
Age discrimination awareness	10 minutes
AI awareness — ethics and use in the workplaces	15 minutes
An introduction to managing health and safety	20 minutes
Anti-bribery and corruption	30 minutes
Asbestos awareness	30 minutes
Avoiding ambiguity	10 minutes
Building team trust	10 minutes
Building workplace confidence	30 minutes
Bullying and cyberbullying	60 minutes
Bullying and harassment in the workplace	30 minutes
Coaching skills	10 minutes
Complaint handling	90 minutes
Conflict management	30 minutes
Creative thinking	10 minutes
Customer service	30 minutes
Disciplinary and grievance procedures	20 minutes
Effective delegation	10 minutes
Embarking on change	10 minutes
Emotional intelligence	10 minutes
Environmental awareness	22 minutes
Equality and diversity	75 minutes
Fighting fraud in local government	30 minutes
Financial management and budgeting	20 minutes
Financial sanctions	30 minutes
Fraud awareness	30 minutes
Having difficult conversations	10 minutes
Influencing for success	20 minutes
Information sharing and consent	90 minutes
Introduction to project management	10 minutes
Keeping good records	32 minutes
Leading meetings	10 minutes
Managing angry customers	20 minutes
Managing teams	25 minutes
Managing the probationary period	25 minutes
Managing virtual teams	30 minutes
Multi-agency working	30 minutes
Net zero awareness	30 minutes

# Workplace skills and personal development

## COURSE TITLE

## DURATION

New and expectant mothers	45 minutes
Objective setting	10 minutes
Operating in teams	10 minutes
People skills	23 minutes
Performance management	20 minutes
Personal safety — lone worker	30 minutes
Preventing sexual harassment in the workplace — for managers	45 minutes
Preventing sexual harassment in the workplace for your team — Offices	30 minutes
Recruitment and selection	50 minutes
Resilience	60 minutes
Risk assessment in the workplace	30 minutes
Setting performance expectations	10 minutes
Sickness absence	30 minutes
Solving problems: Definition to Options	10 minutes
Stress in the workplace	60 minutes
Successful change	10 minutes
Successful time management	15 minutes
Taking meeting minutes	45 minutes
Talent management	20 minutes
Unconscious bias	30 minutes
<b>NEW</b> Unconscious bias for managers	25 minutes
<b>NEW</b> Unconscious bias in sport	30 minutes
Unlocking team performance	10 minutes
Whistleblowing	60 minutes
Working collaboratively	10 minutes
Working remotely	30 minutes
Working with display screen equipment	30 minutes
Workplace wellbeing	60 minutes